

## NEW YEAR HOLIDAY RESERVATIONS - Instructions

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To provide the best accommodations for the most people for the greatest length of time, please indicate if members of your family are arriving late or departing early. It might mean a chance for someone else to ski!

**DUE DATE: Monday, December 7, 2020 at 9 pm. Separate forms for guests please!**

EMAIL your form(s) to: [Reservations@lexski.org](mailto:Reservations@lexski.org)

1. **PERIODS:** This holiday week [Dec. 23 – Jan. 3] will be separated into two reservation periods:  
 First Half: Wednesday night, December 23<sup>rd</sup> - Wednesday morning, December 30<sup>th</sup>  
 Second Half: Wednesday night, December 30<sup>th</sup> - breakfast Sunday, January 3<sup>rd</sup>
2. **FORM:** Download New Year Holiday Reservation form, fill it out, and email it to [Reservations@lexski.org](mailto:Reservations@lexski.org)  
***PLEASE TAKE THE TIME TO FILL OUT ENTIRE RESERVATION FORM CORRECTLY and COMPLETELY.***  
 Incorrect/incomplete forms necessitate extra coordination and delays!
3. **PRIORITY NUMBER:** If you use the drop-down menu for Member Name, your priority numbers will be automatically entered. Otherwise, enter your priority number for each reservation period on the form. Acceptances will be given by order of priority number. We strive to accommodate each member family request of at least one time period. Although we speak of two reservation periods, you need not make reservations for the entire period if you do not intend to stay. Acceptances are given by priority number, not length of stay.
4. **GUESTS:** Guests will be accommodated space permitting.
5. **EMAIL:** Send your reservation form to [Reservations@lexski.org](mailto:Reservations@lexski.org)
6. **DUE DATE:** Forms must be received by due date listed above for priority #s to be effective and honored.
7. **CONFIRMATION:** The Reservation Committee will confirm all reservations within 2 weeks of the due date.
8. **CANCELLATIONS:** For any cancellations or changes, please email [Reservations@lexski.org](mailto:Reservations@lexski.org) as SOON AS YOU KNOW. By Tuesday, the 22<sup>nd</sup>, (the day before the Holiday period begins), please contact the Host directly either at their home or at the Lodge (603.745.8585) for any changes.
9. **MEALS:** If you do not honor your reservations and neglect to call to cancel according to the regulations, you will be charged for breakfast sandwiches and room cancellation fees. Sandwiches during the vacation period will be announced based on availability of the chef and the minimum number of adults staying at the Club has been met.

**QUESTIONS?** Contact Reservations Committee via email at [Reservations@lexski.org](mailto:Reservations@lexski.org) We are happy to help!

**THINK SNOW!!!**